



INSTRUCTIONS FOR MANUSCRIPT PREPARATION AND SUBMISSION

Accepted papers will be published in a conference proceeding from ELSEVIER. Please prepare your draft manuscript with double space in accordance with the enclosed guidelines.

Limitations on Publication: Please note the Limitations on Paper Submission. Only papers observing these regulations will be accepted for review and considered for publication. The size of the Proceedings of MAPAES'04 is limited by agreement between the Publisher and the Conference organizers. To meet these limitations, the submission of contributed (oral and poster) papers to MAPAES'04 must meet the following guideline. Any papers submitted after the 10:00AM on March 19 deadline will not be guaranteed consideration for publication. These late papers may be considered for publication, depending on available space in the Proceedings.

Length of Papers: Invited Plenary and Invited Oral papers are to be limited to eight journal pages, however, a length of six pages is recommended. Contributed papers (oral and poster) are to be limited to four journal pages. The main text (including the abstract and references) is limited to a maximum of 6500 words for the invited papers and 3200 words for the contributed ones. In calculating the number of words, the following equivalents must be used:

- (a) Each table or figure of one-column width that occupies 1/4 pages should be counted as 250 words.
- (b) Each table or figure of two-column width that occupies 1/2 pages should be counted as 500 words.
- (c) Each equation is counted at 30 words per line.
- (d) Each reference should be counted as 20 words
- (e) The above count takes into account space occupied by titles, authors affiliation, etc., on the first page.

Papers exceeding the word limit will be returned to the authors for immediate revision. They will not be reviewed until such revision is made. The Paper Length Estimation Form should be completed and attached to the manuscript for submission.

Submission of Papers: The following materials must be submitted for a reception desk no later than 10:00 AM on 19 March, 2004.

- (1) Manuscript with a cover page : one original and three hardcopies
- (2) A disc (3.5 inch Floppy disc or CD, compatible with PC computers) with the manuscript in MS Word
- (3) Paper Length Estimation Form

Submission by e-mail is NOT accepted. Submission of a manuscript implies that it is not being simultaneously considered for publication elsewhere and that the authors have obtained the necessary publication rights.

Cover Page: Title and the author list, as well as the name, complete postal address, telephone and fax numbers and the e-mail address of the corresponding author (marked by an asterisk) should be given on the cover page of the manuscript.

Abstract and Key Words: The abstract should be written on a separate sheet with the title, names and affiliation of the authors and the key word (max. five). The abstract should not exceed 150 words.

Manuscript Format: The manuscript should be prepared with double line spacing and wide margins, on numbered pages on one side of the paper. Headings and subheadings should be typed in lower case except for the initial capital letter. Please adhere to the following order of presentation: Article title, Author(s), Main text, References, Tables with numbers and captions, Collected figure captions, and Figures with numbers and captions. References to other work should be consecutively numbered in the text using square brackets and listed by number in the Reference list.

Language: The language of the Conference and for the Proceedings is English. All papers must be written in English and the authors are responsible for correct English usage.

Illustrations: Illustrations for submissions should include one master set and three sets of copies. The line drawings in the master set should be from original black and white laser printer or plotter output or drawn in black Indian ink, with careful lettering, large enough (3-5 mm) to remain legible after reduction to 75 mm width for printing. The photographs should be originals, with somewhat more contrast than is required in the printed version. They should be unmounted unless part of a composite figure. Any scale markers should be inserted within the photograph itself, not drawn below it. Figure number, Author name, Column width (one column or two columns) should be written in the margin. (Figures may be published in color, if this is judged essential by the editor. The publisher and the author will each bear part of the extra costs involved. Further information is available from the publishers.)

English Correction Policy: Authors have the primary responsibility for providing acceptable English. Papers with very low quality of English will be rejected without review. Assistance in English correction will be provided if NONE of the authors are native English speakers. Papers with authorship including one or more native English speakers but needing English correction will be returned to authors requesting the correction by the co-author(s). In this case, the paper will not be accepted if language improvement is not made.

Reviewed Papers: The Corresponding Author will be notified by the Publication Committee Chairman of the results of the technical and editorial review. Revised manuscripts can be prepared guided by the editor's and reviewer's recommendations.

After Acceptance: In the course of the production process you will be asked to transfer the copyright of the articles to the publisher. This transfer will ensure the widest possible dissemination of information. At the proof stage only printer's errors may be corrected. No changes in, or additions to, the edited manuscript will be accepted.

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Paper Length Estimation Form

(This form must be completed and attached to the manuscript)

Paper ID : Invited Contributed (please check)

Title :

Corresponding author :

Word count

Abstract : _____ words (A) (max. 150)

Main text (excl. abstract and references): _____ words (B)

Number of equation lines : _____ (C)

Number of one-column figures or tables: _____ (D)

Number of two-column figures or tables: _____ (E)

Number of references: _____ (F)

Total Word Count is:

$A + B + (C \times 30) + (D \times 250) + (E \times 500) + (F \times 20) =$ _____ words (G)

Guideline for (G) :

	Invited papers	Contributed (oral and poster) papers
Recommended	4800	—
Maximum	6500	3200